

Latest Grid for the Review of selected EIA reports.

For further information, please contact the Secretariat for Environmental Assessment in Central Africa (SEEAC) at seeac@seeaonline.org.

REVIEW QUESTIONS		Relevant?	Justify	If relevant Adequately addressed (grade)?	What is missing	Suggestions for improvement
1. GENERAL PRESENTATION OF THE REPORT						
1.1 Compliance of the study to the specifications						
1.1.1	Are TOR attached?					
1.1.2	Is the letter of Approval of the TOR by the Administration responsible attached?					
1.1.3	Are TOR respected?					
1.1.4	Where appropriate, are comments of the Administration responsible on TOR taken into account?					
1.2 General Outlook						
1.2.1 Physical Presentation of the document:						
1.2.1.1	Aesthetic (physical beauty of document)					
1.2.1.2	Quality of Binding					
1.2.1.3	Highlighting of the logo and the header of the promoter					
1.2.2 Organization of the report:						
1.2.2.1	Is there a table of contents at the beginning of the document(s)?					
1.2.2.2	Does it conforms to the outline of EIA?					
1.2.2.3	Is the document(s) logically organized and clearly structured so that the reader can locate information easily?					

1.2.3 Page numbering in the document:						
1.2.3.1	Number in roman numeral from the summary to the abstract					
1.2.3.2	Number in Arabic numeral from the introduction to the annexes					
1.2.3.3	Conformity of the numbering of the report with the table of contents					
1.2.3.4	Conformity of the numbering of the report with the tables of illustrations					
1.2.4 Completeness of lists (no omission) of:						
1.2.4.1	Acronyms and abbreviations					
1.2.4.2	Tables					
1.2.4.3	Figures					
1.2.4.4	Pictures					
1.2.4.5	Maps					
1.2.4.6	Annexes					
1.2.5 Bibliographic references:						
1.2.5.1	Accuracy at the level of the bibliography of all references in the report.					
1.2.6 Quality of illustrations:						
1.2.6.1	Brightness (photos, figures, maps, etc.)					
1.2.6.2	Exploitability/expressiveness					
1.2.6.3	Relevance					
1.2.6.4	Systematic indication of sources of information presented in the illustrations.					
1.2.7 Size and uniformity of the Font in the report:						
1.2.7.1	Size: 12 points					
1.2.7.2	Line spacing: 1.15					
1.2.7.3	Font: "Arial or Times New Roman"					
1.2.7.4	Font uniform to the whole document					

1.3. General quality of content						
1.3.1 General Methodology of the study:						
1.3.1.1	Check that the different approaches to data collection and analysis are clearly presented.					
1.3.1.2	Check that these approaches are relevant in relation to the study.					
1.3.1.3	Check that the approaches announced are actually followed in the study.					
1.3.1.4	Check that the time horizon of the study is long enough to account for delayed or seasonal effects).					
1.3.2 Quality of content:						
1.3.2.1	Is the Environmental Information available in one or more clearly defined documents?					
1.3.2.2	Is the presentation comprehensive but concise, avoiding irrelevant data and information?					
1.3.2.3	Are all analyses and conclusions adequately supported with data and evidence?					
1.3.2.4	Are all sources of data properly referenced?					
1.3.2.5	Is consistent terminology used throughout the document(s) (Spelling and Grammar errors, Omissions, redundancy, Neologisms, Subjects and verbs agreement, Syntax errors, use of unfit/not appropriate words or expressions) ? specify the pages and paragraphs.					
1.3.2.6	Foreign elements in the report (elements of copy-paste) ? (specify the pages and paragraphs)					

1.3.2.7	Does it read as a single document with cross referencing between sections used to help the reader navigate through the document(s)?					
1.3.2.8	Is the presentation demonstrably fair and as far as possible impartial and objective?					
2. NON-TECHNICAL SUMMARY						
2.1 Consistency of the non-technical summary and its translation						
2.1.1	Does the EIA Report have a Non-Technical Summary?					
2.1.2	Is the Summary written in non-technical language, avoiding technical terms, detailed data and scientific discussion?					
2.1.3	Would it be comprehensible to a lay member of the public?					
2.1.4	Is the Translation to the second language well done? (Cameroon)?					
2.1.5	Does the Summary provide the objective and justification of the project?					
2.1.6	Does the summary provide the location of the project?					
2.1.7	Does the summary provide the project proponent?					
2.1.8	Does the summary provide a concise but comprehensive description of the Project, its environment, the effects of the Project on the environment and the proposed measures (enhancement, mitigation)?					
2.1.9	Does the summary provide elements of the Environmental Management Plan (including measures, monitoring and contingency plans)?					

2.1.10	Does the Summary provide a Brief explanation of the methods by which information and data were obtained and an indication of the confidence that can be placed in them?					
2.1.11	Does the Summary highlight any significant uncertainties about the Project and its environmental effects?					
3. INTRODUCTION						
3.1.1	Objectives and rationale of the project including the problem that the project intends to solve.					
3.1.2	Presentation of the EIA context and justification.					
3.1.3	Presentation of the project proponent (Names, addresses, telephone numbers, and applicable legal documentation of proponents; Financial viability of the company (including a certified banking statement indicating that the company is financially stable and reputable; Bonding requirements and proof of ability to meet bonding requirements sufficient to cover the anticipated costs of environmental management during all phases of the project.					
3.1.4	Presentation of the consulting firm that conducted the study (Name, address and registry number of contractors).					
3.1.5	Presentation of the team of consultants (Names, contact information, qualifications and registry numbers of key personnel involved in the study; as well an affidavit indicating their area of participation. List of professionals/experts participating in the EIA, their areas of expertise, degrees, experience, professional registrations and stamps, seals and signatures.					

3.1.6	Presentation of the organization of the EIA report.					
4. PROJECT DESCRIPTION						
4.1 The objectives and physical characteristics of the project						
4.1.1	Is the programme for implementation of the Project described, detailing the estimated length of time and start and finish dates for construction, operation and decommissioning? (this should include any phases of different activity within the main phases of the Project, for example extraction phases for mining operations.)					
4.1.2	Are all the main components of the project described?					
4.1.3	Is the location of each Project component identified, using maps, plans and diagrams as necessary?					
4.1.4	Is the layout of the site (or sites) occupied by the project described? (including ground levels, buildings, other physical structures, underground works, coastal works, storage facilities, water features, planting, access corridors, boundaries)					
4.1.5	For linear projects, are the route corridor, the vertical and horizontal alignment and any tunneling and earthworks described?					
4.1.6	Are the activities involved in construction of the project all described?					
4.1.7	Are the activities involved in operation of the project all described?					
4.1.8	Are the activities involved in decommissioning the project all described? (e.g. closure, dismantling, demolition, clearance, site restoration, site re-use etc.)					

4.1.9	Are any additional services required for the project all described? (e.g. transport access, water, sewerage, waste disposal, electricity, telecoms) or developments (e.g. roads, power lines, pipelines)					
4.2 Size of the project						
4.2.1	Is the area of land occupied by each of the permanent project components quantified and shown on a scaled map? (including any associated access arrangements, landscaping and ancillary facilities)					
4.2.2	Is the area of land required temporarily for construction quantified and mapped?					
4.2.3	Is the reinstatement and after use of land occupied temporarily for operation of the Project described? (e.g. land used for mining or quarrying)					
4.2.4	Is the size of any structures or other works developed as part of the Project identified? (e.g. the floor area and height of buildings, the size of excavations, the area or height of planting, the flow or depth of water)					
4.2.5	Is the form and appearance of any structures or other works developed as part of the Project described? (e.g. the type, finish and colour of materials, the architectural design of buildings and structures, plant species, ground surfaces, etc.)					
4.3 Production processes and resources used						
4.3.1	For projects generating substantial traffic flows, is the type, volume, temporal pattern and geographical distribution of new traffic generated or diverted as a consequence of the Project described?					

4.3.2	Are all the processes involved in operating the Project described? (e.g. engineering processes, agricultural or forestry production methods, extraction processes)					
4.3.3	Are the types and quantities of outputs produced by the Project described? (these could be fuels, fuel plants, thermal or electric power)					
4.3.4	Are the types and quantities of raw materials and energy needed for construction and operation discussed?					
4.3.5	Are the environmental implications of the sourcing of raw materials discussed?					
4.3.6	Is efficiency in use of energy and raw materials discussed?					
4.3.7	Are any hazardous materials used, stored, handled or produced by the Project identified and quantified? <ul style="list-style-type: none"> ▪ during construction ▪ during operation ▪ during decommissioning 					
4.3.8	Are the transport of raw materials to the Project and the number of traffic movements involved discussed? <ul style="list-style-type: none"> ▪ during construction ▪ during operation ▪ during decommissioning 					
4.3.9	Is employment created or lost (qualitatively and quantitatively) as a result of the Project discussed? <ul style="list-style-type: none"> ▪ during construction ▪ during operation ▪ during decommissioning 					

4.3.10	<p>Are the access arrangements and the number of traffic movements involved in bringing workers and visitors to the Project estimated?</p> <ul style="list-style-type: none"> ▪ during construction ▪ during operation ▪ during decommissioning 					
4.3.11	<p>Is the housing and provision of services for any temporary or permanent employees for the Project discussed (relevant for Projects requiring migration of a substantial new workforce into the area for either construction or the long term) ?</p>					
4.4 Residues and Emissions						
4.4.1	<p>Are the types and quantities of solid waste generated by the Project identified? (including construction or demolition wastes, surplus spoil, process wastes, by-products, surplus or reject products, hazardous wastes, household or commercial wastes, agricultural or forestry wastes, site clean-up wastes, mining wastes, decommissioning wastes)</p> <ul style="list-style-type: none"> ▪ during construction ▪ during operation ▪ during decommissioning 					
4.4.2	<p>Are the composition and toxicity or other hazards of all solid wastes produced by the Project discussed?</p>					
4.4.3	<p>Are the methods for collecting, storing, treating, transporting and finally disposing of these solid wastes described?</p>					
4.4.4	<p>Are the locations for final disposal of all solid wastes discussed?</p>					
4.4.5	<p>Are the types and quantities of liquid effluents generated by the Project identified? (including site</p>					

	<p>drainage and run-off, process wastes, cooling water, treated effluents, sewage.)</p> <ul style="list-style-type: none"> ▪ during construction ▪ during operation ▪ during decommissioning 					
4.4.6	Are the composition and toxicity or other hazards of all liquid effluents produced by the Project discussed?					
4.4.7	Are the methods for collecting, storing, treating, transporting and finally disposing of these liquid effluents described?					
4.4.8	Are the locations for final disposal of all liquid effluents discussed?					
4.4.9	<p>Are the types and quantities of gaseous and particulate emissions generated by the Project identified? (including process emissions, fugitive emissions, emissions from combustion of fossil fuels in stationary and mobile plant, emissions from traffic, dust from materials handling, odors)</p> <ul style="list-style-type: none"> ▪ during construction ▪ during operation ▪ during decommissioning 					
4.4.10	Are the composition and toxicity or other hazards of all emissions to air produce by the Project discussed?					
4.4.11	Are the methods for collecting, treating and finally discharging these emissions to air described?					
4.4.12	Are the locations for discharge of all emissions to air identified and the characteristics of the discharges identified? (e.g. height of stack, velocity and temperature of release)?					

4.4.13	Is the potential for resource recovery from wastes and residues discussed? (including re-use, recycling or energy recovery from solid waste and liquid effluents)?					
4.4.14	Are any sources of noise, heat, light or electromagnetic radiation from the Project identified and quantified? (including equipment, processes, construction works, traffic, lighting, etc.)?					
4.4.15	Are the methods for estimating the quantities and composition of all residues and emissions identified and any difficulties discussed?					
4.4.16	Is the uncertainty attached to estimates of residues and emissions discussed?					
5. PROJECT ALTERNATIVES						
5.1.1	Is the baseline situation in the 'No Project' situation (what happens in absence of the proposed project) described?					
5.1.2	Are the alternatives realistic and genuine alternatives to the Project that are reasonable technically and economically feasible project options including alternative designs, technology, site design and facility design options for the project location described?					
5.1.3	Are alternatives equally described to enable proper comparison by the decision maker. (This includes identification and analysis of impacts for these alternatives, and measures to mitigate these impacts)					
5.1.4	Are the main reasons for choice of the proposed Project explained, including any environmental reasons for the choice?					
6. PROJECT BASELINE (PROJECT SITE AND SURROUNDING)						
6.1 Aspects of the Environment						

6.1.1	Are the existing land uses of the land to be occupied by the Project and the surrounding area described and are any people living on or using the land identified? (including residential, commercial, industrial, agricultural, recreational and amenity.)					
6.1.2	Are any developments likely to occur as a consequence of the Project identified? (e.g. new housing, roads, water or sewerage infrastructure, aggregate extraction.)					
6.1.3	Are any existing activities which will alter or cease as a consequence of the Project identified?					
6.1.4	Are any other existing or planned developments with which the Project could have cumulative effects identified?					
6.1.5	Are the topography, geology and soils of the land to be occupied by the Project and the surrounding area described?					
6.1.6	Are any significant features of the topography or geology of the area described and are the conditions and use of soils described? (including soil quality stability and erosion, agricultural use and agricultural land quality)					
6.1.7	Are the fauna and flora and habitats of the land to be occupied by the Project and the surrounding area described and illustrated on appropriate maps?					
6.1.8	Are species populations and characteristics of habitats that may be affected by the Project described and are any designated or protected species or areas defined?					
6.1.9	Is the water environment of the area described? (including running and static surface waters, groundwater, estuaries, and including run off and drainage.)					
6.1.10	Are the hydrology, water quality and use of any water resources that may be affected by the Project					

	described? (including use for water supply, fisheries, angling, bathing, amenity, effluent disposal)					
6.1.11	Are local climatic and meteorological conditions and existing air quality in the area described?					
6.1.12	Is the existing noise climate described?					
6.1.13	Is the existing situation regarding light, heat and electromagnetic and radioactive radiation described?					
6.1.14	Are any material assets in the area that may be affected by the Project described? (including buildings, other structures, mineral resources, water resources)					
6.1.15	Are any locations or features of archaeological, historic, architectural or other community or cultural importance in the area that may be bisected the Project described, including any designated or protected sites?					
6.1.16	Is the landscape or townscape of the area that may be affected by the Project described, including any designated or protected landscapes and any important views or viewpoints?					
6.1.17	Are demographic, social and socio-economic conditions (e.g. employment) in the area described?					
6.1.18	For projects involving the displacement of people or businesses, are the numbers and other characteristics of those displaced described?					
6.1.19	Are emerging issues considered: Gender and HIV AIDS; Climate change etc.					
6.1.20	Are any future changes in any of the above aspects of the environment that may occur in the absence of the project described? (the so called Moving Baseline or No Project situation)?					
6.2 Data Collection and survey methods						

6.2.1	Has the study area been defined widely enough to include all the area likely to be significantly affected by the Project?					
6.2.2	Have all relevant national and local agencies been contacted to collect information on the baseline environment?					
6.2.3	Have sources of data and information on the existing environment been adequately referenced?					
6.2.4	Where surveys have been undertaken as part of the Environmental Studies to characterize the baseline environment are the methods used, any difficulties encountered and any uncertainties in the data described?					
6.2.5	Were the methods used appropriate for the purpose?					
7. POLICY, LEGAL AND INSTITUTIONAL FRAMEWORK						
7.1.1	Effectiveness of the consideration of all policy/legal texts applicable to the project (Conventions, Laws, Regulations, Standards and others), In the absence of such standards, identify a set of benchmarks used in the analysis.					
7.1.2	Highlighting the relevant provisions contained in each text.					
7.1.3	Prioritization of texts and hierarchical contained in the report.					
7.1.4	Applicable natural resource management or protected area management measures.					
7.1.5	Identification and justification of the integration of all relevant institutions in the report (administrations and other concerned structures).					
8. PUBLIC AND STAKEHOLDER CONSULTATIONS						
8.1.1	Is the consultation process transparent?					

8.1.2	Is the consultation process in compliance with the regulations in force (time limits for referral to the population), time allocated for public hearings?					
8.1.3	Is the methodology of public consultation described?					
8.1.4	Report from the public consultation established (Presenting the results of the consultation: views and concerns of stakeholders).					
8.1.5	Documents from the consultation of stakeholders (list of persons and authorities encountered, lists of presences and minutes meetings jointly signed by the representatives of the populations and his/her representative, approved program, pictures of public consultations) attached.					
8.1.6	Integration of public contribution in the EIA report.					
8.1.7	Layout of the public consultation report enables the reader to find and assimilate information easily and quickly. External data source are acknowledged.					
8.1.8	Identification of consultation team members.					
8.1.9	Emphasis information is presented without bias and receives the emphasis appropriate to its importance in the context of the project.					
8.1.10	Prominence and emphasis is given to all potentially significant impacts, both adverse and beneficial, in a balanced manner.					
8.1.11	The statement is unbiased (neutral) and does not lobby for any particular point of view.					
9. ENVIRONMENTAL AND SOCIAL IMPACTS ASSESSMENT						
9.1.1	Presentation of the methodology used for the identification of impacts.					

9.1.2	All important impacts identified in the EIA TOR are included in the report. Deviations and conclusions are adequately accounted for.					
9.1.3	Identification and characterization of the impacts of the project (including, where appropriate, the cumulative and residual impacts).					
9.1.4	Impacts are analysed as a deviation from baseline conditions, i.e. the difference between environmental conditions expected if the development were not to proceed and those expected as a consequence of it.					
9.1.5	Highlight of the links/interactions between impacts, activities and environment affected.					
9.1.6	Due attention is paid to environmentally sensitive areas, to off-site, time delayed or recurring (e.g. seasonal) impacts.					
9.1.7	Consideration is not limited to effects which will occur under design operating conditions. Where appropriate, impacts which might arise from non-standard operating conditions or due accidents, are also included.					
9.1.8	All phases of the projects are considered e.g. pre-construction, operation and decommissioning.					
9.2 Prediction of direct impacts						
9.2.1	Are direct, primary effects on land uses, people and property described and where appropriate quantified?					
9.2.2	Are direct, primary effects on geological features and characteristics of soils and where appropriate quantified?					
9.2.3	Are the direct primary effects on fauna and flora and habitats described and where appropriate quantified?					
9.2.4	Are direct, primary effects on hydrology and water quality of water features described and where					

	appropriate quantified?					
9.2.5	Are direct, primary effects on uses of the water environment described and where appropriate quantified?					
9.2.6	Are direct, primary effects on the acoustic environment (noise and vibration) described and where appropriate quantified?					
9.2.7	Are direct primary effects on heat, light, or electromagnetic radiation described and where appropriate quantified?					
9.2.8	Are direct primary effects on material assets and depletion of non-renewable natural resources (e.g. fossil fuels, minerals) described?					
9.2.10	Are direct, primary effects on locations or features of cultural importance described?					
9.2.11	Are direct, primary effects on the quality of the landscape and on views and viewpoints described and where appropriate illustrated?					
9.2.12	Are direct, primary effects on demography, social and socio-economic condition in the area described and where appropriate quantified.					
9.3 Prediction of secondary, temporary, short term, permanent, long term, accidental, indirect, cumulative effects						
9.3.1	Are secondary effects of any of the above aspects of the environment caused by primary effects on the other aspects described and where appropriate quantified? i.e. effects on fauna, flora or habitats caused by soil, air, or water pollution or noise, effects on uses of water cause by changes in hydrology or water quality, effects on archaeological remains caused by desiccation on soils, effects of climate change)					

9.3.2	Are temporary, short term effects caused during construction or during time limited phases of project operation or decommissioning of the project described?					
9.3.3	Are permanent effects on the environment caused by construction, operation or decommissioning of the project described?					
9.3.4	Are long term effects on the environment caused over the lifetime of project operations or caused by build-up of pollutants in the environment described?					
9.3.5	Are effects which could result from accidents, abnormal events or exposure of the project to natural or man-made disasters described and where appropriate quantified?					
9.3.6	Are effects on the environment caused by activities ancillary to the main projects described? (ancillary activities are part of the project but usually take place distant from main project location e.g. construction of access routes and infrastructure, traffic, movements, sourcing of aggregates and other raw materials generation and supply of power, disposal of effluents or wastes?					
9.3.7	Are direct effects on the environment caused by consequential development described? (Consequential development is other projects, not part of the main project, stimulated to take place by implementation e.g. to provide new goods and services needed for the project, to house new populations or businesses stimulated by the project.					

9.3.8	Are cumulative effects on the environment off the project together with other existing or planned developments in the locality described? (different future scenarios including a worst case scenario should be described)					
9.3.9	Are the geographic extent, duration, frequency, reversibility and probability of occurrence of each effect identified as appropriate?					
9.4 Prediction of impacts on human health and sustainable development issues						
9.4.1	Individual groups, communities and government agencies affected by the project area are clearly identified.					
9.4.2	Are primary and secondary effects on human health and welfare described and where appropriate quantified? (e.g. health effects caused by release of toxic substances to the environment, health risks arising from major hazards associated with the Project, effects caused by changes in disease vectors caused by the project, changes in living conditions, effects on vulnerable groups)					
9.4.3	Are impacts on issues such as biodiversity, gender and HIV Aids, global climate change and sustainable development discussed where appropriate?					
9.5 Evaluation of impacts						
9.5.1	Description of the assessment methodology: are methods used to predict effects described and are the reasons for their choice, any difficulties encountered and uncertainties in results discussed?					
9.5.2	Where there is uncertainty about the precise details of the project and its impact on the environment are worst case predictions described?					

9.5.3	Where there have been difficulties in compiling the data needed to predict or evaluate effects are these difficulties acknowledged and their implications for the results discussed?					
9.5.4	Is the basis for evaluating the significance or importance of the impacts clearly described? (The data used to estimate the severity of impacts is sufficient for the task and clearly is clearly described. Any gaps in the required data are indicated and accounted for).					
9.5.5	Are impacts analyzed on the basis that all proposed mitigation has been implemented i.e. are residual impacts described?					
9.5.6	Is the level of treatment of each impact appropriate to its importance for the development consent condition? Does the discussion focus on key issues and avoid irrelevant or unnecessary information?					
9.5.7	Is appropriate emphasis given to the most severe, adverse effects of the project with lesser emphasis given to less significant effects?					
9.5.8	Where possible, economic values are attributed to environmental costs and benefits.					
9.6 Evaluation of significance of impacts						
9.6.1	The methods used to predict impacts severity are described and are appropriate to the size and importance of the projected disturbance. The assumptions and limitations of the methods are explicitly discussed.					
9.6.2	The choice of standards, assumptions and value systems used to assess significance are justified and the existence of opposing or contrary opinions acknowledged.					

9.6.3	Descriptions of impacts severity encompass the appropriate characteristics of impact (e.g. magnitude, areal extent, duration, frequency, reversibility, likelihood of occurrence).					
9.6.4	Where possible, estimates of impacts are recorded in measurable quantities with ranges and/or confidence limits as appropriate. Qualitative descriptions, where necessary, are as fully defined as possible (e.g. 'minor' means not perceptible from more than 10 m distance).					
9.6.5	Is the significance or importance of each predicted effect discussed in terms of its compliance with legal requirement and the number, importance and sensitivity of people, resources or other receptors affected?					
9.6.6	Where effects are evaluated against legal standards or requirements are appropriate local, national or international standards used and relevance guidance followed?					
9.6.7	Assessment of impact significance: the expected significance that the projected impacts will have for the society is adequately assessed. The source of quality standards plus rationale, assumptions and value judgments used in assessing significance are fully described					
9.6.8	The significance of all impacts which will remain after mitigation are described and clearly distinguished from impact severity					
9.6.9	Where possible, economic values are attributed to environmental costs and benefits.					
9.7 Risks of accidents and hazards						
9.7.1	Are any risks associated with the Project discussed? ▪ risks from handling of hazardous materials					

	<ul style="list-style-type: none"> ▪ risks from spills fire, explosion ▪ risks of traffic accidents ▪ risks from breakdown or failure of processes or facilities ▪ risks from exposure of the Project to natural disasters (earthquake, flood, landslip, etc.) 					
9.7.2	Are measures to prevent and respond to accidents and abnormal events described?					
10. MITIGATION MEASURES						
10.1.1	Where there are significant adverse effects on any aspect of the environment, is the potential for mitigation of these aspects discussed?					
10.1.2	Are any measures which the developer proposes to implement to mitigate effects clearly described and their effect on the magnitude and significance of impacts clearly explained?					
10.1.3	Scope and effectiveness of mitigation measures: all significant adverse impacts are considered for mitigation. Evidence is presented to show that proposed impact management measures will be appropriate and effective.					
10.1.4	It is clear to what extent the mitigation methods will be effective. Where effectiveness is uncertain or depends on assumptions about operating procedures, climatic conditions, etc., data is introduced to justify the acceptance of these assumptions. (If the effect of mitigation measures on the magnitude and significance of impacts is uncertain).					
10.1.5	Concerned stakeholders (individuals, groups, communities, government agencies) have been adequately consulted and their views accounted for in the development of mitigation measures.					

10.1.6	Is it clear whether the developer has made commitment to implement the proposed mitigation or that the mitigation measures are just suggestions or recommendations?					
10.1.7	Are the developers reasons for choosing the proposed mitigation explained?					
10.1.8	Are responsibilities for implementation including funding clearly explained?					
10.1.9	Where mitigation of significant adverse effects is not practical or the developer has chosen not to propose any mitigation are the reasons for this explained?					
10.1.10	Is it evident that the EIA team and the developer have considered the full range of possible approaches to mitigation including measures to reduce or avoid impacts by alternative strategies of locations, changes to the project design and layout, changes to methods and processes, 'end of pipe treatment', changes to implementation plans and management practices, measures to repair or remedy impacts and measures to compensate impacts?					
10.1.11	Are arrangements proposed to monitor and manage residual impacts?					
10.1.11	Are any negative effects of the proposed mitigation described?					
11. ENVIRONMENTAL MANAGEMENT PLAN						
11.1 Does the EIA include an environmental management plan with a relevant content as to the following aspects						
11.1.1	Significant Impacts					
11.1.2	Proposed measures					
11.1.3	Responsible Parties/Commitment					
11.1.4	Indicators					
11.1.5	Cost					

11.1.6	Timing (frequency and duration)					
11.1.7	Check whether all elements from Public Consultation section are considered in this table.					
11.1.8	Check whether needs for reinforcement of capacities to carry out EMP, if necessary, identify training needs.					
12. FOLLOW UP MONITORING AND EVALUATION PROGRAMME/PLAN						
12.1 Does the EIA include a follow-up monitoring and evaluation programme/plan with a relevant content as to the following aspects:						
12.1.1	Impacts					
12.1.2	Significance of impact					
12.1.3	Recommendations					
12.1.4	The Follow up Team					
12.1.5	Follow up Indicators (parameters, means of verification, etc.)					
12.1.6	Timing					
12.1.7	Cost and responsibility					
12.1.8	The Monitoring Team (Civil Society, central and local administration, local communities, Independent Experts)					
12.1.9	Monitoring Indicators (parameters, means of verification, etc.)					
13. CONTINGENCY PLANS						
13.1 Does the EIA contains contingency plans to address a) failure to meet specific performance criteria established by law or necessary for the project to meet its commitments in the EIA and b) respond to natural and other risks previously identified and mitigated in the EIA in the event reasonable and feasible mitigation measures to address the risks are inadequate? These contingency plans include:						
13.2.1 Performance-related Contingency Plans in case						
13.2.1.1	Environmental standards are not being met					
13.2.1.2	Impacts are greater than predicted					
13.2.1.3	The mitigation measures and/or rehabilitation are not performing as predicted					

13.3.1 Natural Disaster and other risks Risk Response Plan in case						
13.3.1.1	That risk identification and risk reduction have been addressed in other parts of the EIA					
13.3.2 Response plan in case						
13.3.1.1	That risk identification and risk reduction have been addressed in other parts of the EIA					
14. TECHNICAL CONCLUSION						
14.1.1	Major gaps in information. Explain the information that was not found and its importance to the EIA study					
15. BIBLIOGRAPHY						
15.1.1	All literature used in the main report should be cited to help and verify where the information is coming from					
16. APPENDICES						
16.1.1	Approved TOR					
16.1.2	Letter of approval of TOR					
16.1.3	Referenced Maps (including location map)					
16.1.4	Photos of the project site					
16.1.5	Proof of ownership of land					
16.1.6	Evidence of Consultations					
16.1.7	Site layout plans					
16.1.8	Other technical studies					